

Job Title: Head or Assistant Coach

Reports to: TAD or EHS Athletic Director

Job Summary:

Position is responsible for planning, organizing, and scheduling for all aspects of the program. Other responsibilities include conducting practices, motivating students, and instructing student athletes in game strategies and techniques.

Essential Duties:

1. Insure the members of the team understand the rules, regulations, equipment, and techniques of the sport.
2. Organizes and directs individual and small group practice activities/exercises as directed by the head coach.
3. Assesses athlete's skills, monitors students during competition and practice, and keeps tother coaches informed of the athletic performance of students.
4. Supervising athletes during practices and competition.
5. Follows established procedures in the event of an injury.
6. Models sports-like behavior and maintains appropriate conduct towards students, officials, and spectators.
7. Maintains the equipment room in orderly condition and assumes responsibility for its security.
8. Distributes equipment, supplies, and uniforms to students/athletes.
9. Participates in special activities to include parent's night, banquets, award nights, and pep assemblies.
10. Performs tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.
11. Models nondiscriminatory practices in all activities.

Other Duties:

1. Attends staff development meetings, clinics and other professional activities to improve coaching performance.
2. Performs any other related duties as assigned by the Athletic Director, Principal or other appropriate administrator.

Job Specifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities, who are otherwise qualified, to perform the essential functions.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required)

Experience as an assistant or head coach at the high school or college level preferred. Must possess effective coaching techniques and skills. Must possess some knowledge of the rules, regulations, strategies, and techniques of the sport. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.

Working Conditions & Physical Requirements

Must have the ability to sit and stand for extended periods of time; exhibit manual dexterity to dial a telephone, see and read a computer screen and printed material with or without vision aids; hear and understand speech at normal levels, outdoors and on the telephone; speak in audible tones so that others may understand clearly; physical agility to lift up to 25 pounds to shoulder